

**SOUTH HACKENSACK BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 6, 2020
Time 7:00 p.m.**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

1. Meeting called to order by **Board Secretary** at _____ p.m.
2. Roll call of continuing members and salute to the flag by **Board Secretary**.

Roll Call:

Ms. Elizabeth Anzevino
Mr. Anthony Aquilina
Ms. Anika Davis

Mr. Robert Lemonie
Mr. Salvatore Tornambe

3. **Mr. Maceri** administers required Oath of Office to two (2) elected members.

Mr. James Donatello
Ms. Ashley Paladino

4. New Jersey School Board Members Code of Ethics read by **Board Members** and request made to adopt it via **motion/second**.
5. To private Session @ **(If needed)**
6. **Ms. Schaefer**, School Board Secretary, shall act as temporary Chairman and request **nominations** for Presidency.
7. **Ms. Schaefer** requests **motion/second** to close nominations for President.

8. **Motion/second to appoint** _____ **as President of the Board of Education.**
9. **Ms. Schaefer** requests **nominations** for Vice-President.
10. **Ms. Schaefer** requests **motion/second** to close nominations for Vice-President.
11. **Motion/second to appoint** _____ **as Vice-President of the board of Education.**
12. **New Business**

Consent Agenda: Resolutions 1 through 9

Moved by: _____ **Seconded by:** _____

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve The Record as the newspaper to be used for legal advertising from January 1, 2020 through December 31, 2020.
2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education designate Valley National Bank for deposits and withdrawals for the identified accounts from January 1, 2020 through December 31, 2020:

Unemployment Trust Fund

Memorial School Principal's Account.

General, Athletic, Payroll Agency, Payroll, Flexible Spending, Scholarship Fund and Lunch Program Accounts.

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following for the time period January 1, 2020 through December 31, 2020:

Physician - Riverside Medical Group - Dr. Michele Valdivieso

General Liability Insurance - Polaris Galaxy Insurance, LLC

Workers Compensation Pool - South Bergen Region VII

Broker of Record for Employee Dental Plan through Delta Dental - Brown & Brown Benefit Advisors

Auditor - Nisivoccia & Company

Board Attorney - Fogarty & Hara, Esqs.

Public Agency Compliance Officer (P.A.C.O) Dina Messery - Business Administrator

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the NJ State Health Benefits Program, Effective January 1, 2020 through December 31,2020.

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the following records to be designated permitted records to be kept in the pupil's cumulative records:

reports of parent conferences;
reports of student awards or achievements;
results of standardized tests;
commendations and disciplinary notices;
samples of pupils' academic work;
record of participation in student activities;
record of community service;
correspondence from a parent/guardian concerning his/her child;
observations, evaluations and ratings of the individual pupil by professional staff members acting within their sphere of competency.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the following individuals to sign checks:

President
Vice-President
Business Administrator
Superintendent/Principal

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following Tax Shelter Annuity companies:

Lincoln Investment Planning, Inc.
AXA Equitable

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve and accept the South Hackensack Purchasing Manual and the South Hackensack Guide for Business Office Standards Operating Procedures and Internal Controls.

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education adopts and restates the amended 403(b) Retirement Plan Document per attached Resolution.

10. Appointment by new President of the following:

New Jersey School Boards Association:

Delegate _____

Alternate _____

Bergen County School Boards Association:

Delegate _____

Alternate _____

11. Presentation(s)

12. Public Comments

13. Adjournment

**South Hackensack Board of Education
403(b) RETIREMENT PLAN DOCUMENT**

PREAMBLE

WHEREAS, the Employer has heretofore maintained an arrangement intended to satisfy the requirements of Section 403(b) of the Code;

WHEREAS, final regulations under Section 403(b) of the Code issued by the Internal Revenue Service on July 26, 2007 require that the Employer's 403(b) arrangement be maintained pursuant to the terms of a written plan document; and

WHEREAS, through execution of an Adoption Agreement, the Employer wishes to amend and restate the Employer's 403(b) arrangement as set forth herein and in such Adoption Agreement;

NOW THEREFORE, the Employer hereby amends and restates its 403(b) arrangement effective _____ as provided herein and in the Adoption Agreement.